

Ethel Everhard Memorial Library Board of Trustees
May 9, 2016 6:45P.M. Library

Presiding Officer: President, LeeAnn Kittleson , called the meeting to order at 6:45PM.

Roll: Trustees: LeeAnn Kittleson, Karen Christensen, Pat Adkins, Karen Robotka, and Library Director, Aaron Raschke in attendance. Bruce Dethlefsen absent.

Agenda: Robotka moved to approve the agenda for May 9, 2016 Board Meeting, second by Christensen. **MC 4-0**

Minutes: Christensen moved to approve minutes of April 11, 2016 regular Library Board meeting as written. Second by Robotka. **MC 4-0.**

Public Comments: None.

Reports:

Financial Report:

1. Christensen moved to approve payment of Monthly Bills for May 2016 with the exception of the Unique Management and WALs. Village needs to reissue those checks with the correct amount. Second by Adkins. Roll Call Vote: Kittleson – yes; Robotka - yes; Adkins - yes; Christensen-yes.. **MC 4 yes and 0 no.**

2. Income and Expense reports presented.

Director's Report:

1. Monthly Statistics April 2016: Circulation - 4324; eCirculation – 161; Patrons - 2621; New Cards -10; Computer Hours - 166; Computer Users - 249; Wireless Devices - 270; Wireless Hours - 22; Website Visits - 936; Website Pageviews - 1570.

2. Aaron reported on programs & Little Lambs visit.

3. Aaron to visit the County Board Meeting to meet the new members and introduce them to the county libraries.

4. SLP performers are set. Will have a magician, Art in a Suitcase, yoga for kids, Marquette Co Ext. Healthy Kids and Lego Robotics.

5. Aaron reported that the CCBC workshop was very good. The Center made lots of recommendations about children's books. Very helpful.

6. Aaron read a letter from Joan Ballweg.

Friends of the Library:

1. Book & Bake Sale is June 11-13 during Dairylicious Days. Setting up June 7th. Also holding a plant sale at the same time as the book sale.

2. Friends will have Mark Moran here to appraise antiques on August 6th.

3. Next Meeting is May 24th.

Unfinished Business:

1. We reviewed the Strategic Plan. Board will review the plan in May annually. We asked that Aaron include Trust Funds updates and schedule of disbursements.

New Business

1. Bathroom Project. Walls have been removed and locks are on doors. We noted much improvement. Aaron will order 2 changing tables at \$205.49 each; soap dispensers and room fresheners. Will get estimates on wall mounted toilets, and paint for both rooms. We anticipate the total for bathroom remodel to be about \$2500. Will use future salary and benefits money to pay for the work.

Robotka made a motion made to adjourn Second by Kittleson. **MC- 4-0**

Next meeting, July, 2015. New Business: at 6:45pm

Minutes recorded by Pat Adkins.